

Customer Currency Change Request



Instructions: Complete all fields, sign, and submit the form to credit@usp.org. Processing time to transition is expected to take 7-10 business days. USP will contact you with an email notification upon completion. If approved, remittances will require new bank account instructions that will be stated in the billing invoice. Please update your accounting records to reflect new bank information. **Questions?** Contact credit@usp.org with Subject: Currency Change.

Customer Contact (Required*)

Company Name*

USP Customer Number*

Tax ID #:

Contact Name & Title*

Contact Phone*

Contact Fax:

Contact Email*

Expected Annual Purchase (in requested currency):

Requested Currency* (select one)

USD - U.S. Dollar

INR - Indian Rupee **

CAD - Canadian Dollar

CNY/RMB - Chinese Yuan Renminbi **

EUR - Euro

GBP - British Pound

**Credit terms required. Only wire/bank transfers are accepted. Wire payments for INR and CNY must include a mandatory purpose code, specified on the billing invoice; otherwise, it will be rejected by the bank. Payments to USP in INR are to be made to a Special Non-Resident Rupee (SNRR) account. Payments should adhere to the Reserve Bank of India (RBI) guidelines on SNRR accounts. Payments to USP in CNY are made to a Luxembourg-based CNY account and should adhere to the People's Bank of China guidelines on cross border payments.

Authorization

By signing below, I hereby confirm that I am authorized to request this change on behalf of the company listed above and have read and understood the Billing and Payment terms stated in USP's *Terms & Conditions of Sale* (www.usp.org/legal-notices).

Authorized Signature*

Date*

Printed Name*

Title*

Email Address*

Currency Change Request Form, effective January 20, 2023